

Opening: District Academic Coordinator – FLN Haryana

Location: Haryana

About Us:

Language and Learning Foundation (www.languageandlearningfoundation.org) is a New Delhi-based non-profit organization with the vision of enhancing equitable student learning, especially language and literacy development, through the professional development of teachers and teacher educators, building/sharing knowledge, and implementing projects in collaboration with state governments. LLF currently works with 7 state governments across the country.

About the programs:

LLF has been running professional development courses and school-level intervention programs on early language learning for government school teachers, teacher educators (SCERT & DIET faculty members), academic resource personnel in 7 states, and working with the Ministry of Education and NCERT. These courses follow a blended and online learning model. Over the last year, we have developed various online courses in areas related to Early Language and Literacy, Academic Support, Multilingual Education, and Foundational Numeracy.

LLF has an MOU with Govt. of Haryana to implement the Foundational Literacy and Numeracy Mission. As part of the FLN implementation coalition in the state, LLF is responsible for providing technical and direct implementation support at the state and district levels. This position is to lead the FLN implementation in one the district of Haryana. For successfully implementing the program in the district, LLF is looking for a highly energetic and inspired group of professionals who will change the learning trajectory of the students of the district and create an example that the rest of the country can follow.

Position summary:

The District Academic Coordinator (DAC) will report to the Project Coordinator- LLF and will be based out of any district in Haryana. The DAC will work as part of District Project Management Unit (DPMU) and coordinate and support DPMU in implementation of FLN interventions across the district which includes monitoring project plans, capacity building to teachers and mentors, organizing and participating in stakeholder meetings, and ensuring project deadlines are met in a timely manner.

Major responsibilities

- Support DPMU in developing district level action plans for implementation of FLN interventions in line with NIPUN Haryana state plan.
- Support state academic teams in conducting capacity building programs for DRGs/KRPs
- Support and handhold DRGs/ KRPs in conducting teacher training programs in respective districts
- Support state level academic teams in conducting capacity building programs for supportive supervision staff i.e. ABRCs/BRPs/KRPs
- Support and mentor supportive supervision staff, through joint monitoring visits, in conducting classroom observations and providing feedback to teachers
- Support DPMU in defining monthly meeting structure, process & agenda and anchor implementation of the same.
- Participate in DPMU monthly review meeting with and discuss about FLN implementation challenges and solutions.
- Support DPMU in development and implementation of block level meeting structures and processes.
- Support DPMUs in preparing progress reports and documentation of best practices
- ANY other activities planned under NIPUN Haryana mission as assigned by DPMU

Qualifications, Skills, and Abilities:

- Post-Graduation are equivalent degree required in and preferably in Math/Hindi Literature
- 3-4 years' experience working in education projects that involve literacy training, material development and capacity building
- Experience of work in early grades /primary education projects is desirable
- Deep knowledge and understanding on early language and Literacy

Desired Qualities:

- The operating style suited to working in a small organization setting, where teamwork and resourcefulness are highly valued
- Ability to manage multiple tasks at a time
- Demonstrate good level of emotional stability, intelligence, & social & self -awareness

Compensation:

- Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply:

<https://docs.google.com/forms/d/1vZyjXnP89i1UaBaQg30vtdAqXPipEfHovOfWOc-Dj5c/edit>