



Position: Senior/ Program Manager, Strategy and Learning
Location: Delhi

Organisation summary:

[Language and Learning Foundation \(LLF\)](#) is a non-government organisation based out of New Delhi that works towards developing strong foundational skills and abilities of language and literacy among all children and strengthen their ability to think and reason. Founded by the dynamic and passionate Dr. Dhir Jhingran (Ex-IAS, PhD in Education), LLF believes children's home languages need to be used formally in the classrooms in the early primary years.

Its research and reputation in the early learning space and multilingual education has translated to partnerships with the six states (Chhattisgarh, Haryana, Bihar, Rajasthan, Uttar Pradesh and Gujarat) and has garnered the support of education philanthropy like Tata Trusts, Central Square Foundation, Bill and Melinda Gates Foundation and UNICEF. LLF's "Learning Improvement Program in Haryana" was awarded the "Best Field Based Initiative in South Asia" at CIES 2019 and evolved to become the first CSR-funded education Development Impact Bond (DIB).

The National Education Policy, 2020 has announced the set up of the National Foundational Learning Mission (FLN) to ensure basic reading skills and numeracy in all students by grade 3 by 2025. LLF has been recognized as an advisor and literacy partner to the government for this mission and is at a pivotal stage of its growth. LLF is looking to hire passionate professionals interested in working with education leaders, marquee funders, and governments to create tangible change in learning outcomes.

About the program:

LLF works on designing and implementing language and literacy programs for state governments while researching and innovating for multi-language and multi-grade learning. The three dimensions of work include continuous professional development of teachers and teacher educators, implementing projects that demonstrate transformed teaching-learning processes for early language learning and engagement with the government system for reform in academic policies and practices.

About the Founder:

[Dr. Dhir Jhingran](#) is a visionary and expert in the early education space and has over two decades of experience in the education sector. He was the Director of Elementary School Education (Sarva Shiksha Abhiyan, Ministry of Human Resource Development) and the National Coordinator, Right to Education. He went on to conceptualize, design and implement a Literacy Instruction program for 9 countries at Room to Read, before pursuing his PhD in Education as the Secretary of Assam. He was the National Advisor to the Ministry of Education, Government of Nepal, before he decided to set up Learning and Language Foundation. Dr. Dhir Jhingran, with his vast experience, acts as an advisor to many organisations in the education space and is committed to solving the early learning crises in India.

Position Summary

Profile: The SPM, Strategy and Learning will work directly with the Executive Director and engage at a strategic level with all teams within LLF. The SPM will need to design strategy and roadmaps for projects and teams and will be able to manage work across multiple areas. Receiving exposure to the founders, Board and key stakeholders, the SPM will need to manage the organization's critical

priorities. This role is ideally suited to someone who enjoys being intellectually challenged and enjoys working in a fast-paced environment.

Key responsibilities:

SPM (S&L) will work closely with the Executive Director to support in the following areas:

- Initiate and anchor strategic discussions and roadmap development for key projects/programs
- Provide strategic support to crucial projects that need priority attention of the Executive Director
- Follow-up on important decisions and tasks arising out of strategic reviews and important projects
- Conduct / direct research, analysis and landscaping as required to support new interventions and initiatives.
- Work closely with Program Implementation, Academic and Course teams to ensure good coordination on important cross-functional projects
- Monitor and support key org capacity building initiatives
- Work with ED on promoting FLN agenda at national and state levels
- Work with Strategy and Learning Associate to develop good collateral for use in strategic external meetings
- Support the fundraising effort in collaboration with AD Fundraising, including strategizing with the LLF US Charity
- Coordinate reporting on projects funded by marquee international donors including the Bill and Melinda Gates Foundation (BMGF), UNICEF, HT Parekh and others.
- Work closely with the Advisory Board and other Advisors, and key members within LLF to ensure recommendations are being implemented.

Qualification and experience:

- Bachelor's or equivalent degree required
- 7+ of relevant experience and track record of high achievement with a background in either consulting, strategy or business development
- Experience working with Senior Management, and driving intrapreneurial projects

Desired Qualities

- Good communication and interpersonal skills; fluency in English and Hindi
- The operating style suited to working in a small-organization setting, where teamwork and resourcefulness are highly valued
- Strong analytical, problem solving and presentation skills
- Excellent leadership skills, including the ability to manage multiple projects at a time
- Self-driven; able to take on projects independently; Entrepreneurial spirit and 'can-do' attitude and open to feedback.

Compensation

- Compensation and designation would be commensurate with candidate's experience and qualifications
- Remuneration will be competitive with Indian philanthropy pay scales and will depend upon the candidate's experience levels.

Apply

To apply fill in the [Google Form](#).